



June 24, 2011

City of Menasha  
Greg Keil  
140 Main Street  
Menasha, WI 54952

**RE: The Ponds of Menasha, City of Menasha**

Dear Greg Keil:

The following materials are enclosed to serve the proposed project, The Ponds of Menasha, located in the City of Menasha:

1. \$125 Review Fee
2. 11x17 pre-plat plans (16 copies)
3. Full size pre-plat plans (2 copies)
4. Preliminary engineering plans (2 full, 3 half size)
5. Preliminary storm water management plan report (1 copy)
6. Preliminary erosion & sediment control plan report (1 copy)

We are also requesting 4 Variances. They are as follows:

1. Right of way on Villa Way be 65'
2. Right of way of all other streets 50'
3. Temporary Cul du Sac on Villa way beyond 800' due to the road being extended in the future.
4. No temporary Cul du Sac on Snowberry Way due to short length of street.

Please let me know if you have any questions, or if additional information is required. I can be reached at (920) 560-6562.

Sincerely,

James R. Sehloff, RLS  
Registered Land Surveyor

JRS/blt

Enclosures

Cc: Jeff Marlow, Lexington Homes (w/o enclosures)